YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**JAWAHARALAL COLLEGE, PATNAGARH**
• Name of the Head of the institution	**DR. DEVRAJ MISHRA**
• Designation	**READER IN ZOOLOGY**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**06658222204**
• Mobile No:	**9437240805**
• Registered e-mail	**jcprincipalptg@gmail.com**
• Alternate e-mail	**jc.iqac@gmail.com**
• Address	**PATNAGARH, NAC**
• City/Town	**BOLANGIR**
• State/UT	**ODISHA**
• Pin Code	**767025**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Semi-Urban**
• Financial Status	**UGC 2f and 12(B)**

• Name of the Affiliating University	**767025**
• Name of the IQAC Coordinator	**MRS. ARATI PANDA**
• Phone No.	**9437706399**
• Alternate phone No.	**06658222204**
• Mobile	**7608833088**
• IQAC e-mail address	**jc.iqac@gmail.com**
• Alternate e-mail address	**jc.iqac@jcptg.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://jcptg.ac.in/about-us/iqac/aqar-2019-20/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://jcptg.ac.in/about-us/iqac/academic-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**Only Grade has been mentioned in the cer tificate.**	**2006**	**02/02/2006**	**02/02/2011**
Cycle 2	**B**	**2.02**	**2016**	**02/12/2016**	**02/12/2021**

6.Date of Establishment of IQAC	**14/10/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	10	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	95974	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• National webinar by IQAC on " Social Economic Scenario in the current pandemic of COVID-19" on 05 August 2020. • National Webinar by the Dept. Of Odia In collaboration with IQAC on "Meher Sahitya re Manabikata" 12 August 2020. • National Webinar by the Dept. Of Zoology in collaboration with IQAC "on Understanding COVID-19" on 14 August 2020. • National Webinar by the Dept. Of Economics in collaboration with IQAC on "Impact of COVID-19 on Indian Economy" on 18 August 2020. • National Webinar by the Dept. Of English in collaboration with IQAC on "Pen and Pandemic" on 11 September 2020. • National Webinar by the Dept. Of Odia in collaboration with IQAC on "Swami Vivekananda, the Youth Icon of India" on 16 September 2020. • National Webinar by the Dept. Of Political Science in collaboration with IQAC on "Significance of Constitution Day" 26 November 2020. • International Webinar by the Dept. Of Physics in collaboration with IQAC on "Messengers form Heaven, Traditional Science and Technology of India" on 30 December 2020. • The IQAC sponsored a Kids' library in the school of adopted village Beherabandh 14 December 2020. • National Webinar by department of Mathematics in collaboration with IQAC on 13 Feb 2021. • Webinar of department of botany in collaboration with IQAC on 16 Jan 2021 • Webinar of department of Chemistry on in collaboration with IQAC 23 Jan 2021 • NAAC Sponsored national seminar on "Naac Accreditation and Quality Assurance in Higher Education Institutes "16 April 2021 • Visit to village Beherabandh on 15 August 2021 and distribution of masks. • Observation of Gangadhar Meher Jayanti and recitation on 23 August 2021. • Preparatory meeting of NAAC steering committee and

IQAC for 3rd cycle of accreditation on 1 September 2021

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of NAAC sponsored National seminar	A NAAC Sponsored National seminar on "NAAC accreditation and quality assurance in Higher Education Institutions" was conducted on 16th April 2021.
To provide Wi-fi in the campus through Jio fiber.	Lease connection of 10 MBPS bandwidth through Jio has been provided in the campus with routers installed at strategic points.
Building a memory pillar as homage to land donor and founders.	A memory pillar containing the names of land donors and founders was inaugurated on 26th Jan 2021.
Purchase of lab equipments, Laptop, furniture, and books	Achieved
Renovation of girls' common room	Achieved
Renovation of old science block	Achieved
Completion of new building funded by RUSA grant.	The construction of new building has been completed and it was handed over to department of Physics and Chemistry

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL, JAWAHARLAL COLLEGE, PATNAGARH	28/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**05/10/2021**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**242**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**947**

File Description	Documents
Data Template	View File

2.2	**172**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	**196**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**41**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**44**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**26**
Total number of Classrooms and Seminar halls	

4.2	**179.12**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**45**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution stands for providing quality education to students. With the resource potential of our institution, an effective curriculum delivery is imparted through a well planned process. The institution has adopted theState Model UG Syllabusas prescribed by the Higher Education Department, Odisha. The institution has a mechanism for effective documented curriculum delivery. A meeting is conducted at the beginning of each session to carefully and meticulously evaluate the achievements of the previous session and fresh modalities are drawn to streamline the matters for the upcoming new session. Before the commencement of classes, a time table is provided to both students and teachers. It provides a framework within which the academic work of college proceeds. The teaching staffmaintain a Lesson Plan and Progress Register for an on-time and planned progress of the course. The registers are duly signed by the Head of the Concerned Departments and the Principal of the institution at the end of each month. Faculty members are encouraged to participate in various faculty development programs, orientation program, refresher courses, workshops and seminars in order to broaden there by knowledge sphere and polish their teaching skills. The library of the institution works as an important aid in ensuring quality teaching and learning. Books, journals, magazines, reference books are available for the teachers and students. The teachers of our institution also access INFLIBNET e-Resources for improving their knowledge. The Academic Bursar of the institution supervises the overall functioning of the academic work in the institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the guidelines provided by the university, our institution has been following the continuous internal evaluation system. As per

the university guidelines in this system two mid-term examinations carrying 25 marks each were conducted for each semester in mid-term non practical subjects. According to the new guidelines, provided by the university for the session 2018-19 onwards only one mid semester carrying 20/15 was conducted at the college level for both non practical and practical subjects. It includes all honours papers, GE, AECC, SEC. End semester examination which carries 80/60 marks each is conducted by the university. The practical examinations are conducted as per the guidelines given by Sambalpur University. The scripts of the practical examination are evaluated by both the internal and external examiner appointed by the university. The end term examination and practical examination are conducted basing which the university publishes the final result. Periodical assessment for the students are done orally which provides feedback to the teachers. It also helps the teachers to identify the slow learners for the class so that special attention can be given to these students to enable them to cope with the courses. Moreover, focus is also given on advance learners so that they can secure better rank in the university and they can get admission in the better higher educational institutions.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has institutionalized mechanism to sensitize students regarding professional ethics, human values, gender and environmental sustainability through various academic and extracurricular activities. As per CBCS syllabus the following papers constitutes issues relevant to Gender, environment and sustainability.

1. **English Generic Elective: "Gender and Human Right"**
2. **Political Science Generic Elective: "Feminism: Theory & Practice"**
3. **Zoology Honours: Wildlife conservation & Management"**
4. **Botany Honours: (i) Ecology and Phytogeography**

(ii) Natural Recourse Management

1. **Chemistry Honours: Industrial Chemicals & Environmental Chemistry**
2. **History Honours: (i) Position of Women in Indian History**

(ii) Gender analysis in Indian Society

1. **AECC: Environmental Studies for all Students of 1st Semester as compulsory paper**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jcptg.ac.in/about-us/iqac/satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

384

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

147

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **Students in our institution Jawaharlal College, Patnagarh come from various backgrounds and display different abilities, both in academics and in extra-curricular activities. It is essential to quality teaching-learning to identify the learning abilities of students.**
- **Standard evaluation Process and Class Interaction and participation serve as important tools to identify slow learners and advance learners.**
- **Once identified, the teachers are encouraged to pay individual attention and effort to catalyse the learning process of the students through verbal Communication, Internal Evaluation, Group Discussions etc. Proctorial Groups/ Mentor-Mentee Groups have been curated to make sure that each student is included and paid attention to.**
- **Groups have been created for assigning the mentor-mentee.**
- **Link to the list of mentor-mentee in the institutional website:**

https://jcptg.ac.in/about-us/iqac/proctorial-mentor-mentee/

- **The mentor carries out one-on-one interaction with the mentee to have a discussion about their problems and growth. Remedial classes have been carried out during 2017-18 and 2018-19 for students who need extra attention and care in academics.**
- **In the session 2020-21 no such classes could be conducted due to the pandemic COVID-19.**
- **Departmental Seminar, webinars, Soft Skill Programmes, various competitions are conducted from time to time to bring out various talent and abilities from the students and expand their horizon beyond academics.**

File Description	Documents
Link for additional Information	https://jcptg.ac.in/about-us/iqac/proctorial-mentor-mentee/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1063	**41**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Jawaharlal College has been constantly working towards a shift from a teaching culture to a learning culture. The institution provides a thought-provoking space, which facilitates the spark to learn and relearn, by adopting new and practical pedagogies that are collaborative and learner-centric. The teaching-learning process is augmented by presentations, discussions, debates, assignments, interaction with experts, and industrial professionals, remedial classes and tutorials workshops and departmental /national seminars. Arrangements are also made by the college for the students to go on industrial visits. Teachers use ICT-enabled Smart Classrooms with projectors, latest audio-visual equipments and Wi-Fi connectivity to amplify experimental learning. ICT tools and applications are employed to solve problems in mathematics/computer science/physics through appropriate software and programming skills like LaTeX, MatLab, C++, SCILAB. During the COVID-19 times, the college has adopted Google Meet as the platform for online teaching, facilitating enriched teacher-student interactive interfaces. Other virtual platforms like Google Meet, YouTube Whatsapp, Zoom have helped to incorporate the model of Flipped classroom and blended learning. Various webinars based on Entrepreneurship and business plans provide students with an opportunity to learn about market dynamics enabling them to value and meet deadlines/targets and handle pressure also pursue their interest in those directions. An MOU has been signed by Department of Zoology with Sapan Fish Farm,

Patnagarh to study about pisciculture and its marketing. The college emphasizes interdisciplinary and multidimensional approaches to equip the students to communicate and collaborate across diverse culture in a globalised world.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://jcptg.ac.in/about-us/iqac/study-tour-industrial-visit/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- For effective teaching learning process the institution used ICT enabled tools. There are one Virtual Class Room (VCR) and two Smart Class Rooms (SCR) in our institution.
- The time table for the classes is designed in such a way so as to assign classes for each subject in these class rooms.
- The teachers are trained for the operation of the tools of these class rooms by a technical expert from TICL, Bengaluru.
- Other than these class rooms, teachers use projectors in conventional classrooms as well to make the teaching learning system more effective. There is also a well equipped Language Laboratory and a Network Resource Centre (NRC) funded by RUSA.
- The ISIL software in the language laboratory helps the interactive system and hence Soft-skill development classes are being held from time to time in this laboratory.
- These ICT facilities help immensely for organizing seminars and webinars. Among the COVID-19 restrictions a series of webinars has been conducted by IQAC of the insitition. Refer to criterion 3.1.3.
- Also due to the pandemic situation of COVID-19 virtual classes are religiously conducted through Google Meet, Zoom, Google Class Rooms, Whatsapp etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jcptg.ac.in/facilities/ict-facilities/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution conducts the internal assessments as per the guidelines of the affiliating University. Internal Assessments are conducted for each semester. The university has provided a detailed question pattern for each stream. Students are informed about the scheme of the assessments. For subjects with practical examination the internal assessment is of 15 marks and for subjects not with practical examination the assessment is of 20 marks. Students are communicated clearly about the scheme of the examination. At least 15 days before the commencement of every semester examination, the whole internal assessment process is completed and marks are uploaded to the website. In the context of COVID-19 pandemic, keeping in view of safety internal assessments were conducted through online mode. Mock tests were conducted to orient students about the process of online examination. Then examination was conducted through a meeting on Google Meet. Questions and answer scripts were sent and received by emails.

The college has set-up the examination committee to keep an eye on the whole examination process and make effective implementation of evaluation as prescribed by the university. The examination committee prepares the scheduled of midterm examination and is circulated in each class at least 15 days prior to the examination. The same is also displayed on the notice board. Strict invigilation is followed during the examination. Internal examiner for each subject is appointed by the examination committee in consultation with the head of the concerned department. The teacher of each subject has to submit the result sheet of each subject before the

examination committee at the earliest after the completion of examination to ensure smooth completion of the examination-evaluation process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **Jawaharlal College Patnagarh follows the guidelines prescribed by the affiliating university, for the conduct of examinations. After the completion of evaluation marks are uploaded to the website within the stipulated time, as mandated by the University.**
- **Internal examinations of all subjects are scheduled to be completed at least before 15 days of the commencement of semester examination.**
- **Depending upon the scheduled timing of semester examination declared by the affiliating university, the internal examinations are scheduled and the whole process of evaluation and uploading of marks is completed in a time-bound manner.**
- **Any grievances related to the internal examination are directly conveyed to the Examination Committee.**
- **If any student is not satisfied with the mark obtained, he or she is advised to meet the head of the examination committee. In such cases the head of the committee appoints the senior most teacher of the concerned department to re-evaluate the paper.**
- **Any student who has failed to appear the internal examination on medical grounds, then that student is asked to submit supporting documents and he or she is allowed to appear the Internal Examination on a rescheduled date.**
- **In this way transparency and efficiency is ensured in the examination and evaluation process.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- **Jawaharlal College is an affiliated institution of Sambalpur University from 1968 and Rajendra University from August 2020.**
- **Sambalpur university, under the Choice Based Credit System(CBCS) has revised syllabus/course curriculum with targeted learning outcome for each course/subjects. The learning outcomes are mentioned in the syllabus and are available on the university website.**
- **The college has published the syllabus on the college website. The syllabus, the course outcomes in the credits allotted to each paper are communicated to students. Each individual teacher apprises the students of the learning outcomes of the specific papers at the beginning and conclusion of the semester.**
- **The entire pedagogy is geared towards achieving the stated outcome of the paper under CBCS systems. The under graduate programme is divided in to various components comprising core papers, Generic elective papers, ability enhancement compulsory papers, skill enhancement papers discipline specific elective papers.**
- **Each of these components has specific learning outcomes, which gives a better understanding as to how and why the specific subject is being taught. Course outcome as well as learning outcomes depends upon the nature of course and the subjects concern. The choices that the student make based on the specific learning outcomes helps in understanding the course, thereby enhancing the teaching learning process.**
- **The programme specific outcomes are closely related to the content of the syllabus and may vary as per the subject.**
- **Teachers design lesson plan for all the courses/subjects at beginning of each semester. The students are encouraged and are guided to learn the course outcomes. The students are not only communicated the course outcomes in the classroom, but also made to experience them through participation and organizing of cocurricular and extracurricular activities.**
- **Academic audit is carried out by the Academic Bursar by**

checking the lesson plans and progress registers from time to time to ensure quality and time bound teaching.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **The institutional priority is in the academic development of the teachers and students. The programme outcomes (POS) and course outcomes (COS) are intrinsic within the design of the programme/course.**
- **The teachers actively participate in seminars, webinars workshops and curriculum meeting, refresher courses, faculty development programmes, question setting etc. The college periodically keeps track of academic course completion and co-curricular events taking place in the institution.**
- **The conduct of classes is planned at the beginning of the each semester and lesson plan for each semester is prepared in time with the academic calendar. The teachers employ different mechanism and strategies like doubt clearing classes, mentor-mentee system to assist the slow and advance learners to better achieve the POS and COS have been maintained.**
- **Even when the classes have transited to the online mode classes, talk, discussions, webinars, online examinations, online evaluation process are carried on quite successfully. The performance of students in university examination and mid-term examination is a parameter of outcome assessment. Steps are being taken to make it more effective over the years.**
- **Students of our institution achieve positions in the university merit list every year. The college has produced bright alumni who have been working in various prestigious capacities. This is also a parameter by which the institution demonstrates successful and effective delivery of POs and the COs.**

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	<u>https://jcptg.ac.in/about-us/results/</u>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

196

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://jcptg.ac.in/about-us/iqac/satisfaction-survey/</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

39

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- · **Different societies such as NCC, YRC, Red Ribbon Club, EBSB club etc. have been established in the institution, which carry out various extension activities. These societies and the Internal Quality Assurance Cell (IQAC) also conduct sensitization programmes, awareness programmes etc.**
- **The Youth Red Cross every year conducts Blood Donation programs and periodically organizes Mega Blood Donation Camps in the Sub Divisional Hospital, Patnagarh Police Station and in the institution. Students of the institution through YRC take part in District Level and Interstate study-cum-training camps.**
- **Each year VanaMahotsava is celebrated and plantation programme is carried out in the college campus.**
- **International Yoga Day, National youth Day, World Aids day and Fit India Movement are observed every year.**

- The counsellors of YRC also attend district level and state level meetings as well as training camps frequently.
- YRC of the institution has played an instrumental role during the COVID-19 pandemic as volunteers distributed masks, sanitizers and food to the inmates of quarantine centre at the institution and in the nearby village.
- Health awareness programmes have been carried out in nearby villages with medical officers.
- Similarly, NCC of the institution have carried out plantation programmes, Blood Donation camps, Run for Unity Programme, Anti-Drug rallies in the locality to create awareness about these sensitive and important issues.
- Swachh Bharat Rally and Cleanliness drives are carried out in the institution as well as in the locality.
- In view of the Pandemic many webinars have been conducted by NCC and YRC to generate awareness.
- In addition to these each year NCC cadets of the institution take part in State Level and All India level NCC Camps. These various extension activities by YRC, NCC, RRC, EBSB Club sensitize student about issues like environment, AIDS, Tobacco, Drugs, General Health, Unity and other social issues.
- Taking the minds of students beyond academic curriculum through such extension activities paves the way for the creation of socially responsible citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

434

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **Jawaharlal College has adequate infrastructure and an eco-friendly atmosphere necessary for quality teaching-learning.**

- **There are fourteen classrooms with adequate furniture to accommodate required number of students. All the classrooms**

are spacious and are equipped with basic facilities.

- There is one Virtual classroom (VCR) and two Smart Class Room (SCR).

- The college has a seminar hall with a seating capacity of 50. The seminar hall is well furnished and is suitable to conduct seminars, workshops etc.

- The college has 11 laboratories in total. The departments of physics, chemistry, botany and zoology have 8 laboratories, which are used for conducting honors practical and elective practical.

- The department of computer science has a well equipped Computer Laboratory.

- The RUSA Network Resource Center has an equipped laboratory with 20 numbers of computers with internet facilities. The practical classes of Mathematics and Physics department are conducted in this laboratory as and when necessary.

- The language laboratory has also air conditioned and well furnished. This laboratory has developed by IIT, Kharagkpur using Skill Junction software. This laboratory with ICT tools and robust system has high technical interactive facilities. This laboratory is used for smart teaching methods to hold classes on language developing skills, group discussion, webinar and many other activities.

- There are ramps for physically challenged students and their classes have been provisioned to be conducted on the ground floor.

- A meeting gallery is currently under construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for games and sports. A play ground spreading over five acres of land is there for students for playing football, cricket and other sports activities. The Athletic Society (elected body) functions under two professors who act as advisor and associate advisor. They are responsible for augmenting adequate facilities for sports and games by purchasing sports equipments, maintaining and upgrading the equipments. Though due to Covid-19 pandemic no sports activities have been conducted for the last two sessions, annual sports is conducted every year. Various matches are organized from time to time to select students to take part in inter-college sports events. In indoor-game section students are selected to take part in inter college and university chess championship. Yoga classes are also being conducted and international yoga day is also observed.

The cultural activities are organized by the Dramatic Society which comprises of an advisor, associate advisor and an elected body of students. This society organizes various competitions such as vocal song competitions; instrumental music competition, one act play competition etc and trophies are awarded to the winners in the Annual Foundation of the Dramatic Society. However, these events could not be conducted for the last two sessions owing to the outbreak of Covid-19 pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jcptg.ac.in/facilities/ict-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

69.65

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The Library is fully automated withLibrary management software byElixirBit Systems Pvt. Ltd.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.147

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently upgrades its IT facilities in order to accommodate students to the CBCS courses. If provides internet connectivity in the campus. The college acquired 110 Mbps: from Jio and 100 Mbps from BSNL network for user wi-fi connectivity. The college has 61 desktop computers, 5 laptops, 9 numbers of printers and 3 number of photocopier machines. The language lab has a software Skill Junction developed by IIT Kharagpur. It has a seating capacity of 24 students with projector facilities and good sound system. The virtual class room is also equipped with projector, sound system and smart board. The college has also 2 smart classrooms with facilities equal to virtual classroom. The college redesigned its website with updated information and made it user friendly and interactive. The website is managed and maintained by teachers' in charge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

170.95

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Ensuring benefits to students as well as teaching and non-teaching staff, the infrastructure pertaining to physical, academic and support facilities are regularly maintained in the college. To ensure proper maintenance, there are various committees like library, sports website development; gardening etc. further teachers are assigned for maintenance of pipelines, electricity, and e-items.

Classrooms: the college has adequate number of classrooms separately for science and arts students, laboratories, and separate hostels for boys and girls. A new 50 seated hostel for boys and a new building for classrooms are under construction. The estate committee and construction committee co-ordinate and response the maintenance of all physical structures and for major expenditures approval is sought from the president governing body. The classrooms include boards and furniture etc. are utilized regularly by the students and as and when necessary, these are also made available for other

governmental organizations for conducting various exams like N.I.O.S, D. EL. Ed, R.I exam, state Assembly and panchayat Elections etc. All the buildings have undergone anti-termite treatment and also are sanitised regularly.The institutionprovides space for Odisha State Open University. Maintenance of classrooms and furniture are monitored by a committee. A part time lined electrician mends and repairs all the electrical units. Cleanliness of classroom lavatory etc. are maintained by the support staff of the college. Outsource man- power is used for repairing furniture and mending water lines. During vacation time necessary repair work is initiated.

Laboratory: there are 8 well equipped laboratories for practical purposes. Record of maintenance of stocks is maintained by the respective departments. Cleanliness is maintained by the cleaning and sweeping staff. Gas connection pipe line is checked regularly by staff and by able technician, if required. Departmental in-charge maintains stock register of chemicals, glassware equipments etc. used in the laboratory. The laboratory equipment is maintained at the departmental level by the staff or through hired technicians as and when necessary.

Library: a well equipped library is available for students as academic facility. There is a library committee headed by a professor. The professor in charge and the librarian look after the overall maintenance of the library. Besides, in case of requirement of books, HODs of different faculties submit the list of books to Principal and immediate steps are taken for the procurement of books. The library is fully automated through Library Management System developed by ELixirBit System Pvt. Ltd and contains 28438 numbers of books. Teachers are encouraged to use INFLIBNET which has been subscribed by the college. Students are encouraged to use the reading room. To ensure return of books proper mechanism is followed. During summer vacation books are audited, checked and maintained if necessary.

Computer Lab, Computers and CCTV Camera:

In the laboratory of Computer Science Department there are 16 computers equipped with internet connectivity. The RUSA network resource centre constructed out of RUSA Grants has twenty numbers of computers with internal connectivity. These computers are used to hold practical classes for the students of physics and mathematics. Other students are also encouraged to use these computers for varied purposes. Computers and other ICT infrastructures in the college office, laboratory, and library are utilized for smooth

administration, record keeping and for transfer of knowledge. Other ICT facilities such as printers, projectors, podium, laptops, speakers, virtualizes etc. are in common use. These facilities are also easily accessible to the faculty for use. CCTV Cameras have been installed in all classrooms laboratories, office and at strategic points to watch and monitor. Computers, CCTV cameras and Gen Set are properly maintained and are repaired from time to time by skilled technicians of the respective companies.

Sports Complex:

The institution has a play ground which sprawls over five acres area surrounded by boundary wall. Students are encouraged to play football and cricket regularly. The athletic society is headed by an advisor and associate advisor. Students are elected to the society every year for smooth functioning of the society. Apart from annual athletic meet, various events and competitions are organized from time to time and students represent the institution at various levels. Refer to criterion 5.3.1.

Garden:

A garden has been groomed for the beatification of the campus. A teacher remains in charge of maintaining the garden. A full time gardener has been appointed on temporary basis to take care of the garden. Two gardeners have been appointed i.e. one full time gardener and one appointed by the management to take care of the garden.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

469

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://jcptg.ac.in/facilities/other-activities/programs-on-soft-skill/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`108`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`108`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

52

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC of the institution comprises of a student representative.The state Government has cancelledthe conduct of election of student union in colleges amidst the COVID-19 pandemic. Hence no Student Union has been constituted in the institution during the year. Also in the session 2020-21 cultural programs and Annual Function could not be conducted keeeping in view the imposed restrictions of the COVID-19 pandemic. Thus the dramatic society andcultural society etc. with student representatives were not formed. Students have represented the institution and participated in various sports and cultural events as mentioned in criterion 5.3.1 and 5.3.3.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Thoughthe institution does not have a registered Alumni Association, the alumni are registered through the Mo College Abhiyan, Department of Higher Education, Govt. Of Odisha.The alumni have contributed through the Mo college Portal for various developmental purpose of the institution. The institution also has a committe to look after the Mo College programmes. Meetings of the committee have been conducted with the alumni from time to time.

File Description	Documents
Paste link for additional information	https://portal.mocollegeodisha.in/alumni/alumniContributorList.html?collegeId=21241009
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution works with the mission of creating conducive ecosystem for the empowerment of the youth through quality education. The main mission of the institution is to make the students realise their fullest potential and thereby producing intellectually vibrant, morally robust and socially responsible citizens.It is firmly committed to the pursuit of academic excellence, social relevance of education, inculcation of scientific temper and transparency in administration. The vision of the college is the pursuit of excellence in academic endeavour coupled with a holistic development of the youth, with a total commitment to quality in education, the institution marches forward with motto of "Study, Succeed and Serve". The institution, in accordance with the structure prescribed by the Department of Higher Education, Govt. of Odisha and the affiliating University Rajendra University, has designed its functioning framework. The head of the institution, staff members, students and all the stakeholders work coherently in the pursuance of the vision and mission of the institution. A decentralized administrative structure through various committees reflects transparency and efficiency. Incorporation of ICT tools, Virtual and Smart Class Rooms, Conduct of Seminars, Webinars, remedial classes, proctorial classes cater to provide quality teaching to students. The institution never compromises on timely conduct of examination and proper evaluation process. Soft skill development, extension activities, extracurricular activities are carried out to catalyse holistic development in the students. Staff members take part in Faculty Development programmes, refresher courses, seminars etc to improve their skills and thereby enriching the teaching learning method. In the beginning of each year the IQAC and Staff council evaluate the action taken in the previous year and prepare a plan of action for the upcoming year. Staff council and the auxiliary committees work hand in hand for the effective execution of strategies and plans. Collective effort and individual responsibilities translate into an effective governance system which strives for the fulfillment of the mission of the institution.

File Description	Documents
Paste link for additional information	https://jcptg.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is practised in our

institution in its everyday functioning through the organizational structure in every aspect such as the administration, academic functioning, admission process, extension activities etc.The combined effort and cooperation of the president, the principal-cum-secretary, the member of the Governing Body, all staff, students and stake holderresults in the smooth functioning of the institution. Various committees such as administrative committee, Planning Estate committee, Construction Committee, Affiliation Committee have been constituted for effective management. NAAC steering committee, Internal Quality Assurance Cell has been working to plan and execute various quality measures in the institution. Since our institution has been funded by the world bank OHEPEE project, a world bank project monitoring committee constantly looks into the implementation of the project. All these committees work under the leadership of able coordinators who supervises and guides the proceedings. Participative management is highly encouraged through student participation. The IQAC of the institution has student representatives as its body members. Students' feedback and their opinions are constantly sought after and valued. The admission process, conduct of examination, various sports and cultural activities are conducted through a well planned structure wherein there are in-charges who supervise the overall process and staff members are assigned various duties with regards to the task. Thus each and every staff member and stake get involved in the responsibility. A conducive environment for smooth and transparent functioning of the institution is created and maintained by the whole decentralized structure, participative management and the effective leadership of head of the institution, administrative bursars, accounts bursars, academic bursars and coordinators and 'teacher-in-charge's.

File Description	Documents
Paste link for additional information	https://jcptg.ac.in/about-us/iqac/assignment-of-co-curricular-duties/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to COVID-19 lockdown imposed in the month of March 2020, there was national wide shift towards online mode of delivering lectures and continuing with the teaching learning process. The challenge that the institution needed was to train the teachers for online

teaching. This challenge was successfully met and soon online classes could be conducted regularly through zoom and Google meet platforms. Courses could also be completed in time. On 16.04.2021 a NAAC sponsored national Seminar on "NAAC Accreditation and quality assurance in Higher Education Institutions" was organized by IQAC of the institution following all the guidelines for COVID-19 in which participants from various colleges had joined. The eminent advisors of NAAC Prof. Amiya Kumar Rath and Dr. B.S. Ponmudiraj attended the seminar as resource persons. These sessions were extremely beneficial for the participants as they gathered in-depth knowledge regarding NAAC accreditation, submission of AQAR and SSR. The question-answer session of the programme was quite helpful to clarify the doubts and to fine-tune the ideas of those who are going to face NAAC for accreditation. We owe our sincere thanks to the Director, NAAC for granting our proposal and allowing two eminent members to come-over here amid odds and hazardous challenges of the COVID-19 pandemic for the benefit of HEIs.

During COVID-19 lockdown period, 19 numbers of webinars have been conducted by all departments in collaboration with IQAC also by the YRC, NCC wings and Women Cell of the institution for the benefit of teachers and students. Refer to Criterion 3.1.3. A remarkable number of participants from other higher education institutions across the country had participated in these webinars.

Examinations were conducted in online mode as per the guidelines prescribed by the Higher Education Department, Govt. of Odisha. The staff members of the institution were oriented and trained as to how to conduct online university examination smoothly. Mock tests were conducted ahead of all final examination to avoid confusion of students. This strategic plan ensured the effective functioning of the examination process.

A memory pillar was constructed in the session 2020-21 to pay homage to the land donors of the institution. Purchase of books, furniture and laptops has been carried out in the institution. A lease connection through Jio has been installed in the institutional campus. Renovation work has been carried out for the old science block and girls' common room. The construction of the RUSA funded new science block was also completed during the year. Also the World Bank funded OHEPEE programme is also operational in the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The attached organogram depicts the institutional bodies that are responsible for creating and implementing the policies in an effective manner.

1. Department of Higher education, Govt. of Odisha.

The institution is directly administrated by the Department of Higher Education, Govt. of Odisha. All the government policies as directed by Secretary, Higher Education are adopted and implemented. The college receives UGC grants and RUSA grants for infrastructural development, Library and to purchase apparatus and Chemicals for science laboratories.

2. Rajendra University, Bolangir

The institution had been functioning under Sambalpur University till 2020 and is now affiliated to Rajendra University. If follows the syllabus as designed by the concerned university and examinations are conducted as per the guidelines of the university.

3. Governing Body

The governing body plays a vital role in the management of the institution. The president of the governing body is appointed by the government of Odisha and the Principal of the college acts as ex-officio secretary. The body comprises of members who have achieved eminence in various fields and two teachers representatives as well. As the highest decision-making body of the institution, it guides the college towards fulfilling its vision and mission. It approves the annual budget of the college. The fee structure of the self-financing course is decided in consultation with the governing body. For any financial revision on dealings, the approval of the governing body is sought. Moreover, it plans and executes policies

towards infrastructural development, academic growth and financial allocation.

4. Principal

The principal of the college who acts as ex-officio secretary of the governing body plays a vital role in coordinating all the activities among department of Higher Education, Rajendra University, Regional Directorate, Sambalpur, Governing Body and the college in all academic and administrative activities. He ensures proper implementation of the rules and regulations. He initiates innovative administrative reforms and academic programmes. He also advises and supervises the accounts bursar, the administrative bursar and the academic bursar.

5. Staff Council and its constituted committees

The staff council is a statutory and highest decision making body. The principal is the ex-officio chairperson of the staff council and the senior most member of the staff is appointed as secretary.

6. Internal Quality Assurance Cell(IQAC)

The IQAC evaluates and upgrades the quality of the academic and administrative performance and institutionalizes best practices. The IQAC was constituted in2007 and its members were appointed as per the NAAC guidelines. The principal is the chairperson of the IQAC.

7. Departments

The college has 11 departments and each department is headed by the senior most teacher of the department. Decision regarding, the academic and co-curricular activities are taken at the departmental meetings are executed with the approval of the principal.

8. Library

The librarian along with professional assistants looks after the library functioning.

9. Administrative Bursar

The administrative bursar along with clerical staff of the college is responsible for all the non-academic activities.

10. Student representatives

Selected students represent the student union and various societies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://jcptg.ac.in/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures provided by the institution for teaching and non-teaching staff are enlisted below:

• The welfare schemes which are operational under the Government of Odisha for aided institutions are available to the employees of our institution. This includes Group Insurance Service (GIS) for both teaching and non-teaching staff. Employee Provident Fund and General Provident Fund are also functional under the rules set down by the State Govt.

• Employees come under the umbrella of the National Pension Scheme to avail the post-service facility.

- Modified Assured Career Progression (MACP) scheme is provided to the non-teaching staff to facilitate advancement in their career.

- A number of residential quarters are also available for staff members. A committee selects employees who face difficulty to commute to the institution on a daily basis for availing the quarters.

- All the staff can readily apply for leave within the set rules of the Government.

- Advances against salary are provided to employees in case of festive occasions if declared by the Govt. Also for temporary staff advance salary is provided in case of any emergency and extremity.

- Teaching staffs are encouraged to attend seminars, conferences, faculty development programs, refresher courses. Duty leave is provided to attend such programs.

- In terms of infrastructure and environment, the institution provides a conducive and productive ecosystem through well established buildings, internet facility, ICT tools, well equipped laboratories, Network Resource Centres, access to clean drinking water, CCTVs and a vast clean and green environment.

- Women Cell, Internal Complaint Committee on Sexual Harassment of Women at Work Place and Grievance Cell have been constituted to ensure a safe and ethical work culture in the institution.

- Health awareness programmes for staff members are conducted with Medical officers. Experts in the fields of yoga have also been invited to deliver talks to the staff members and teach techniques to improve their overall health.

Teaching and non-teaching staff are felicitated in the Foundation day of the institution as a symbol of appreciation and encouragement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the assessment of the performance of the teaching and non teaching staff, the institution follows the guidelines laid by the Higher Education Department, Govt. of Odisha. A detailed record of the information of the employee is kept in service books also in the HRMS portal. The administrative office of the institution also keeps record of all the academic endeavours, administrative assignments, research publications and career advancement courses. In order to be considered for promotion an employee must go through the Performance Based Appraisal System (PABS). Confidential Character Roll (CCR) provided by the head of the institution to the concerned employee, along with other required documents is presented in front of the Power Committee of the Higher Education Department for approval.

At the institutional level, to carry out a self appraisal mechanism, the NAAC steering committee, IQAC and Academic Committee have designed a Self- Evaluation Performa for the employees of the institution. These forms contain general information along with academic duties, extracurricular assignments, extension activities and administrative responsibilities etc. by the employees. These forms are provided to the staff at the end of each academic year for self-evaluation. The collected data is then reviewed and assessed by head of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Jawaharlal College Patngarh abides by the accounting procedures and rules set down by the Government of Odisha for Aided Colleges. The institution is eligible to receive grants under the different schemes of the State Govt. such as RUSA, OHEPEE World Bank etc. Most of the financial transactions are done on the Public Financial Management System (PFMS) and the records of the debits and credits of the transactions are maintained in the College Accounting Procedure Automation (CAPA). The institution has an Accounts Department with two Accounts Bursars, accountant and clerks. The Accounts Bursars are responsible for supervising all the transactions and accounting procedures. All the purchases are steered through the Staff Council of the Institution to the Purchase committee. The proposal is then sent for the approval and sanction of the Governing Body.

The institution conducts internal financial audit periodically by reviewing every transaction through proper bills, vouchers, cashbooks and other relevant documents. The internal audit is done through the administrative bursar and one senior facultyof the institution.

External Financial Audit is carried out annually through an auditor selected by the State Government. The Accounts Department of the institution gets thoroughly involved in the process providing all the required documents and transaction details. The audit report is then sent to the institution within a stipulated time frame. The audited financial statements are uploaded to the college website.

File Description	Documents
Paste link for additional information	https://jcptg.ac.in/about-us/iqac/audit-reports/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The fees are collected from the students as per the regulations of the State Government and the University. The admission fees constitutes the General Fund which is then categorized into various heads such as the Student Fund(SF) which caters to all the academic activities and cocurricular activities for the students, College Development Fund(CDF) which is utilized for the infrastructural augmentation and maintenance of physical facilities. There are separate heads for YRC,NSS, NCC etc.. The Management Fund of the institution deals with the payment of contractual and temporary employees. The Computer Science Department which is a self-financing department has its designated head that accounts for all its expenditures. Time to time the college receives fund from state Government through schemes like RUSA, OHEPEE World Bank etc. Also our requirements are proposed in front of the Western Odisha Development Council which also sanctions funds for the development of the institution. The College receives Grant-in-Aid from the Government in the form of salaries and grants. For the disbursal of salaries requirement is sent to the Accounts Section of the DHE on quarterly basis after which an allotment is released for the institution. Mediated through IFMS, HRMS and the treasury office, salaries are disbursed after submission of proper bills and other necessary documents.

At the beginning of each financial year the Budget Committee prepares a budget which is presented before the Governing body for approval and sanction. There are committees such as the Purchase Committee and the Construction Committee which scrutinize the quotations and estimations and monitors the work. Along with

External Audit, Internal Audit Committee Comprising of Academic Bursars and teaching staff carry out an audit at the institutional level each year. All the transactions are recorded in College Accounting Procedure Automation (CAPA) which acts as an online cashbook. At the end of each financial year, the deposits and expenditures of the previous are frozen in this system.

The institutional resources are optimally utilized. The entire infrastructure such as the classrooms, seminar halls, laboratories, Network resource Centres, Language Laboratory, library etc are fully functional and serve best to their purpose. Maintenance of the physical facilities is regularly carried out. Beautification of the campus through garden, memory pillar for land donors, playgrounds etc. augmentation of infrastructure through new science block, new classrooms, individual departments for each subject, renovation of old classrooms and buildings have been carried out to ensure the finest utilization of the available resources.

File Description	Documents
Paste link for additional information	https://jcptg.ac.in/about-us/iqac/audit-reports/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of our institution was established on 14 October 2014 as a post accreditation initiative of the first cycle of accreditation. Since then it has been working continuously to promote quality culture in the institution. The following are two of the practices institutionalized by IQAC which contributes to quality assurance:

1. Collecting Feedback and conduct of Satisfaction Surveys:

An institution which strives for growth puts immense importance on formative feedback and constructive criticism of its stake holders. To improve the quality of education and the overall service of the institution IQAC of our institution has developed a feedback mechanism. Feedback forms are carefully curated by the IQAC team

with guidance from the academic bursar. The forms contain aspects of teaching learning, infrastructure, facilities, administration and an overall suggestion space. The forms are provided to both the students and teachers. After receiving the feedbacks within a stipulated time, the forms are carefully analysed and discussed with the head of the institution and a plan of action is created accordingly if required. During the pandemic the mechanism has been expanded to an online mode. In addition to existing feedback system, student satisfaction survey and teacher satisfaction survey are conducted online. These surveys also include intricate and minute details of each and every aspect of the institutions. Reports of these surveys are generated and then necessary actions are followed.

2. Conduct of webinars and social outreach programmes and NAAC sponsored seminar:

The pandemic of COVID-19 has definitely brought a revolution to the teaching learning and evaluation process in education. With the cancellation of off-line classes and the restrictions imposed on gatherings, a new opportunity of online classes and webinars emerged. The IQAC of our institution equipped itself with the required skills of technology and went onto conduct a series of webinars during the pandemic. With eminent resource persons form national and international stature webinars were organized. Each department of the institution collaborated with IQAC and conducted webinars of their specific subjects. Eleven national level webinars, one international webinar and many state level webinars have been organized. Participants have joined in for these webinars in huge numbers and received the benefit of listening to useful talks from distinguished personalities. On 16th April 2021 the IQAC of the institution organized a NAAC sponsored national Seminar on "NAACAccreditation & Quality Assurance in HEIs". Resource persons from NAAC Prof. Dr. Amiya Kumar Rath and Prof. B.S. Ponmudiraj graced the seminar as resource persons.

IQAC of the institution has acted as a key catalyst in the adoption of a nearby village Beherabandh by our institution. Awareness campaigns by the SDMO, Patnagarh on corona virus and on General Health have been conducted in the village adopted village. Masks, Sanitizers and soaps have been distributed there from time to time. the IQAC of the Institution has also sponsored a kids' Library in the primary school of the adopted village.

Teacher representatives of IQAC conduct regular meetings with the head of the institution to discuss plan of actions and effective execution. Timely and regular submission of Annual Quality Assurance Reports is also ensured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Jawaharlal College Patnagarh is a degree college under the Directorate of Higher Education, Govt. of Odisha. It is affiliated to Rajendra University (Since August 2021, Previously affiliated to Sambalpur university). The course structure, programme outcomes, Examination Structure and Evaluation process are designed by the University as per the guidelines laid down by the State Government. The DHE, Odisha has framed the State Model Syllabi for every subjected which is followed by our institution. Our institution does not possess the authority to modify the syllabus or implement a new one. Any reform in the teaching-learning structure has to be prescribed by the affiliating University or directly by the Higher Education Department. The IQAC of the institution with the help of the Academic Committee monitors the proper implementation of all the teaching-learning-evaluation methodologies and ascertains an effective mechanism which ensures quality education.

- To make sure that a well-planned approach for the timely completion of courses, progress registers and lesson plans are designed by IQAC, so as to maintain the advancement on a daily basis by the teachers. The registers are verified by the HODs and then by the Head of the institution.

- In order to incorporate the changing teaching-learning practice, IQAC has ascertained to impart the necessary technical skills to the teachers to conduct online classes and incorporating ICT tools in offline classes as well. A two-week long orientation programme on the Virtual Class Room was conducted for the staff members of each and every department.

Prof. D. Rana and Prof. J. Kheti trained the teaching staff on the operation of VCR. In addition to that, every department of the institution is allotted class in the Smart Class Rooms (SCRs) in order to use the ICT tools whenever required.

- Mentor-mentee system has been institutionalized which acts as a critical mechanism to ensure the monitoring of students at an individual level and also provides the student with a direct platform to address his/her issues.

- Online Student Satisfaction Survey and Teacher Satisfaction Survey are conducted every year by IQAC. The reports are analysed and assessed with the head of the institution and necessary changes are made accordingly. The reports are uploaded to the institutional website for the access to all the stakeholders.

- The examination-evaluation process set up by the University is strictly followed. The question pattern for the internal examinations and its evaluation process are also formulated by the University. The institution abides by the guidelines and uploads the marks to university within the stipulated time. The examination Committee of the institution supervises the conduct of all the tests and ensures a smooth functioning of the examination-evaluation mechanism

- Webinars, departmental Seminars and soft skill programmes are conducted frequently to enhance the teaching-learning process.

- As an effort to broaden the horizon of its academic facilities, the institution has applied for the incorporation of Philosophy and Education in the degree courses offered by the institution. Also the student strengths of PCM and CBZ are also proposed to be increased.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jcptg.ac.in/about-us/iqac/aqar/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The institution imparts co-education and thus shows gender sensitivity in providing facilities to its stake holders. The institution has taken gender equity initiatives without any prejudice to either gender, so that it inculcates certain and academic measures.
- The institution has implemented separate dress code to boys and girls for their proper identification in and out of the campus.
- Separate Common Rooms are provided for boys and girls with adequate facilities. Clean toilets and wash basin with running water facility are available. Keeping in view the Covid-19 pandemic the common rooms are regularly sanitized.
- The institute provides pure and cold drinking water facility by installing a water cooler in the girl's common room.
- The institution, in no way compromises with the safety and security. Gates are constructed at critical points.
- The surveillance of CC TV cameras is incorporated and the actions on the campus are observed and recorded on the display

- monitor in the principal's cabin.
- Besides the discipline committee always alert regarding any types of annoyance.
- Women Cell of the institution has conducted webinar (YouTube Link: https://www.youtube.com/watch?v=hN6aeIGsRqg) to sensitise girl students about adolescent health problems. Refer to criterion 3.1.3.
- The hostel for girls is well managed and strict disciplines code is always enforced. The hostel is well protected by tall and safe boundary walls and CC TV cameras have been installed. Water coolers to provide pure and cold drinking water have been installed in each floor.
- Self defense programmers for girls are conducted in order to equip the girl students to safeguard themselves.
- Following the government norms less amount of fees is charged to girl students in order to promote them to higher studies.
- The anti-ragging cell is also very serious and sensitive about the fact that no student is harassed .The students at large are also introduced to the legal provisions for gender disparity incipient in Indian panel code during the seminars on human rights. The students are not only counseled to eradicate gender prejudices but also appealed to have broad minded attitude.
- Besides webinars on gender equity (https://www.youtube.com/watch?v=D3EOmCHxrgw&t=3648s) was conducted on 25th September 2021. Refer to criterion 3.1.3.

File Description	Documents
Annual gender sensitization action plan	https://jcptg.ac.in/wp-content/uploads/2022/02/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jcptg.ac.in/wp-content/uploads/2022/01/7.1.1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The institution expands over a vast area extensively covered with green landmass. Our college is highly committed to cleanliness. Students and staff members are sensitized to reduce waste to a minimum. Cleanliness drives, awareness programmes are conducted by YRC and NCC wing of the institution.**
- **The College doesn't produce any hazardous chemical, biomedical waste, corrosive chemicals, poisonous chemicals and radioactive waste. The practical courses do not include experiments which create hazardous chemicals.**
- **For liquid waste management proper drainage system is created in the laboratory, in the washrooms and toilets.**
- **Dustbins are provided at different points in the college premises to prevent littering of the waste and maintain a clean campus.**
- **The garbage of the college is disposed-off by the NAC at regular intervals.**
- **A VermiComposting unit has been built in the institution. The college has also signed an MOU with the Centurion University JITM campus, Balangir owing to which students are taught about Vermicomposting .**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks	D. Any 1 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has a diverse agglomeration of students from various social categories, economic, linguistic and cultural backgrounds. The teaching and non teaching staffs also hail from various socio-cultural, religious and linguistic set-ups. Out of the total seats a definite percentages seats are reserved for students from SC, ST,

OBC and SEBC categories as prescribed by the Govt. Of Odisha. Recruitment of staffs is also governed by such guidelines by the State Government. The geographical location of our institution plays a crucial role in providing education to people from weaker socio-economic backgrounds. Among all these diversities the institution strives to maintain an environment which is inclusive, tolerant and celebrates diversity. Peace, inclusivity, tolerance towards all the religions, culture and socio-economic backgrounds are values on which the institution never compromises. A cohesive ecosystem is thus maintained. Also the region has a cultural richness in terms of folk dance, songs and literature which is often showcased in various functions organized by the student union. For the session 2020-21 keeping in view the pandemic situation such programmes and functions could not be conducted. Interms of linguistic inclusion, the classes are taken both in English and regional languages. Celebration of days which carry a message of unity and brotherhood such as Republic Day, Independence Day, etc is carried out. Saraswati Puja and Ganesh Puja are celebrated in the institution wherein students irrespective of their religious preferences take part giving a message of harmony and fraternity. These celebrations act as occasions to imbibe brotherhood among the stakeholders of the institution. Also there is an Anti-ragging cell, Discipline Commitee and Grievance Redressal Cell established in the institution which adress any unpleasant situation if ever arises, with regards to such matters. Also through the mentor-mentee system, teachers through direct dialogues with the students motivate them to practice acceptance of differences, celebrate their diversity and live in harmony with the wide cultural, linguistic and religious spectrum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jawaharlal College Patnagarh works with a mission of creating not only intellectually vibrant youths but also morally robust citizens. Also it ensures to maintain an ecosystem which imbibes the values, rights and duties dictated by the constitution of India. For this, the institution frequently engages in dialogues with the students and teaching and non teaching staff through various activities. As

directed by the Government of Odisha, Student Union is formed. The student union, through the student representatives, addresses various issues by proper communication with the Head of the Institution and administration committee in a democratic manner. Various wings like NCC, YRC frequently observe days of constitutional and moral importance such as National Voters' Day, Youth Day, World AIDS Day. They also conduct various rallies, cleanliness drives, Health Awareness Programmes and blood donation camps as extension activities. These programmes inculcate a sense of responsibility and duty. Moral values like fair academic practices, discipline is inbuilt in the working mechanism of the institution which reflects in its examination-evaluation and teaching-learning process. A sense of community service has been exemplified by the institution when the staff of the institution together donated an amount of Rs 86782 to the CM Relief Fund during the COVID-19 pandemic. Each year the National Constitution Day is observed on 26 November in the institution to revisit the values and directions laid down in the constitution and remind the staff and students to translate these values into actions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various days of national and international importance along with the birth and death anniversaries of eminent personalities. These observations catalyse the inculcation of cultural integrity among students and staff. Some of the events conducted are enlisted below:

- **The YRC and RRC of the institution organize the celebration National Youth Day each year. Talks are held on the teachings of Swami Vivekananda and also students are sensitized about their responsibilities towards the nation. Various competitions are conducted among the students on this occasion.**
- **Independence Day and Republic Day are celebrated in the institutional Campus.**
- **National Voters' Day is celebrated each year to create awareness about the constitutional responsibility. Debate, essay and quiz competitions are also conducted.**
- **International Yoga Day and Fit India Movement are observed and importance of health, yoga and holistic state of mind is stressed upon to the staff and students.**
- **Vana Mahotsava Week, Plantation Programmes, Ek Bharat Stresth Bharat Saptah, Run For Unity programme, Swach Bharat Abhiyan Programmes are conducted by YRC and NCC of the institution. Staff and students participate in these programmes displaying responsibilities towards environment and the society.**
- **National Science Day is observed every year and various competitions among students are carried out to ignite scientific temper.**
- **Festivals like Saraswati Puja, Ganesh Puja is celebrated in the institutional campus.**

- **Birth anniversaries of Gangadhar Meher and Bhima Bhoi are observed. Discussion and Recitation session is conducted on his literary works. Webinars and seminars are also conducted with eminent resource persons on the life and works of these great poets.**
- **As an awareness programme by Govt. of India, the institution has celebrated the New India@75 programme. On this occasion, through competitions, awareness has been created among students on HIV,TB and blood donation.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Clean, Green and Eco-friendly Campus

A clean, green and eco-friendly campus is the need of the hour for every institution. In order to create a clean and green environment students are advised to use red and green dustbins made available in the college campus. We continue activities such as plantation programs, cleanliness programs, environmental awareness programs etc. carried out by the volunteers of NSS, YRC society, and cadets of NCC. Students are being involved to make the institution clean, green and eco-friendly which helps them in creating a sense of responsibility to keep the campus litter free and green. The students are also made aware of conservation of environment. We have taken this project further by tying of with Kirlosker Company who has planted a tree in the name of our college in the Sundarbans. Our green environment is contributing and slowing down global warming and reducing air pollution in and around college area. This clean and green environment has direct influence on the overall health, mood and thought process of the students. More through sensitization programs students are made aware of how to maintain clean and green environment. It has a very productive effect because when our students pass out from our college, they carry with them the energy, attitude, and inspiration to create such environment in the locality

they live and work. It helps in achieving our goal in making the idea widespread for the betterment of larger humanity.

Social Outreach Program

On the 26th January 2020 (foundation day of college institution), our college adopted a nearby village named Beherabandh. This practice has promoted us to work in the educational, social, health development etc. of the adopted village. In order to eradicate various problems we visit to the village from time to time. Recently we came across that there was a need of library in the primary school of Beherabandh. So our institution sponsored a small kid's library to the school. At the outset of the Covid-19 crisis, the college organized a Corona virus awareness program in the adopted village Beherabandh. Esteemed SDMO, Patnagarh Sri Dilip Kumar Biswal joined us and made the village aware of the danger of Covid-19. Our staff members visited the village. Moving from door to door we distributed masks soaps and sanitizers among the villagers. Moreover, the institution organized a sanitization program and cleanliness program on 1st august 2021 in the primary school of our adopted villager.

Extension of Financial help to needy Students

The institution has recently initiated a Staff Association Fund meant for the deserving needy students, which is one among the best practices implemented by the village. A special committee has been constituted for this and the staff members raise funds and contribute for the financial help of the needy students.

Reduction of Social Erosion and Conservation of Water

To reduce soil erosion and conserve water, the college has taken a new initiative in collaboration with NAC, Patnagarh. A number of tanks have been constructed here and there in the campus as well as in hostels to harvest rain water and to check soil erosion.

Institution of a pillar in respect of land donors

The gesture and sacrifice of land donors cannot be overlooked or forgotten because it is only for them we have enough land components for expansion of this institution from time to time. So on the 26th Jan, 2021 i.e. on the Foundation Day of the college, our institution installed a pillar bearing the name of all land donors. Also, the descendants of the land donors were felicitated on this auspicious occasion.

Felicitation to Students

As in the tradition of our college, the meritorious students of our college are felicitated every year for their various achievements in the university level.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jawaharlal College, Patnagarh is situated in the district of Bolangir (Odisha) has been diligently working to provide quality education since its establishment on 26th January 1964. The institution not only pursues academic excellence but strives for a holistic empowerment of the youth. Jawaharlal College strongly believes that knowledge serves it purpose when applied and utilized for a noble cause and endeavor. Hence with the fundamental objective of providing education, the institution ensures that it creates not only intellectually vibrant students but also morally robust and socially responsible citizens. Hence "Study, Succeed, Serve" is the motto with which it has been marching forward on its pursuit of excellence since 1964.

The institution has undergone two cycles of NAAC accreditation. It has been constantly improving its facilities. With its quest for quality education and holistic development, the institution has provided good infrastructural facilities and has established systems and mechanism for the fulfillment of its objectives.

Infrastructure:

Spreading over an area of 49.72 acres, the Institutions consists of an extremely eco friendly campus comprising of the Administrative Block, Library Building, Separate Departments for each Subjects, Examination Section, separate common rooms for boys and girls, sufficient number of halls and classrooms, Seminar Hall separate laboratories for various departments, a playground, a 50 seated Boys' Hostel, a 60 seated Girls' Hostel.

ICT Infrastructure :

The institution accommodates three ICT enabled class rooms (Two Smart Class Rooms and One Virtual Classroom). These class rooms are installed with digital facilities which are serving as new age modern teaching aids. Also one RUSA Network Resource Centre and one Language Laboratory are also established in the institution. CCTVs have been installed in the institution at strategic points in the institution to maintain safety and security in the institution. Also a 10 Mbps Leased jio fibre internet connection has been provided in the campus.

Support Facilities:

A very rich library has been one of the important resources of our institution. It contains journals, books for every department, reference books etc and makes it available at the students' end. A playground is available for the students to incorporate physical development. Common Rooms, hostels are sufficiently available for the students.

Academic and administration Mechanism:

It is ensured that adequate number of teaching staff and support staff are available and contractual appointment is done whenever required. Teaching staff ensures timely completion of courses and indulges in direct interaction with the students through the Mentor-mentee system. They keep polishing their teaching skills through by attenting FDPs, orientation programmes, refresher courses, seminars and conferences. Examination and evaluation is conducted following the guidelines laid down by state Government and the affiliating University. In addition to departmental seminars, National level and international level webinars are arranged on Discipline Specific topics and also on relevant issues like gender equity, health, literature, entrepreneurship for students to obtain knowledge and exposure. Various welfare measures are carried out for teaching and non teaching staff. (Refer 6.3.1) The institution plans to incorporate two new subjects of philosophy and Education in degree courses also it has proposed to expand seats in PCM and CBZ subjects. The institution has a proper administrative, Financial and academic mechanism with constituted committees through which it functions. (refer 6.1.2, 6.4.3, 6.2.2)

Student Support and Extension Activities:

Students of the institution avail various scholarships provided by the Government through the Student Academic Management System.

Various cultural programmes, sports, competitions are frequently organized through student union and cultural association of the institutions. NCC and YRC wings have been established in our institution which carry out various extension activities and social awareness programmes to make sure that students explore possibilities of growth beyond just academics.(refer 3.3.1)

In addition to these facilities IQAC and NAAC Steering committee has established mechanism like feedback system, satisfaction surveys, conduct of webinars, seminar and record keeping of all the activities through AQARs and proposing improvement measures.

All these facilities play crucial role for the institution to achieve its purpose of providing quality education and ensuring a holistic development of the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **Increase of seats in Physical Sciences subjects (PCM).**
2. **Introduction of Education and Philosophy as +3 courses.**
3. **Conducting NAAC peer team visit for the 3rd Cycle of Accreditation**
4. **Renovation of old Boys' hostel.**
5. **Renovation of old science block.**
6. **Construction of a meeting gallery.**
7. **Construction of a Security Room and Gates.**
8. **Beautification of College Campus.**
9. **Ground Levelling of college playground.**